

Bethel Neighborhood Youth Drop-In Center
APPLICATION FOR EMPLOYMENT & VOLUNTEER WORK
SUMMER 2024

2024 Summer Day Camp Program
Bethel Youth Drop-In Center
5658 N Denver Ave
Portland OR 97217

Program dates: Staff training happens June 24 through June 28; the Summer Day Camp operates July 1 through August 9, MTWTF, 8:30 AM to 5:30 PM, with no camp on July 4 & 5.

Ages served: Children entering first through sixth grades in Fall 2024

Open Staff Positions:

- Assistant Director (eight weeks FT @ \$22/hr)
- Lead Camp Counselor (seven weeks FT at \$20/hr)
- Camp Counselor (seven weeks FT or PT @ \$18/hr)
- Volunteer Camp Counselor (two to seven weeks FT or PT)
- Cook (seven weeks PT @ \$18/hr)

Program overview: The Bethel Youth Drop-In Center celebrates 30+ years of providing a safe place for kids living in the neighborhood of Bethel Lutheran Church in North Portland and 26 years of operating our Summer Day Camp Program. The Center, a partnership between the congregation and neighborhood families, offers an opportunity for children to learn, play, make friends and explore the community. While housed at a church, the program is secular, offers no religious instruction, and welcomes children of all backgrounds.

Successful staff applicants will have excellent abilities to work directly with children. Classroom leadership experience is a plus for the Assistant Director and Lead Counselor, who may be responsible for daily opening or closing and other duties as assigned by the Director. Camp Counselor may include high school juniors and seniors with experience as a leader or participant in camps, scouting, tutoring, etc. Volunteer Camp Counselor may include first year high school students or sophomores with experience in camps, scouting, tutoring, etc. All applicants must pass a criminal background check and, if licensed, have clean driving records. All staff must attend orientation and training sessions scheduled for June 24-28.

Find online resources at <https://bethelpdx.org/summer-program/>. Email the Center's Board of Directors at ydic@bethelpdx.org to submit your application or to request more information. **The priority application deadline for staff positions is March 31, 2024.**

Application checklist: Submit this completed application form to ydic@bethelpdx.org
 Arrange for your two references (listed below) to send a recommendation letter to ydic@bethelpdx.org

Position(s) you are applying for: Co-Director Assistant Director Cook
 Lead Camp Counselor Camp Counselor Volunteer

Name: _____

Street address: _____ **Apartment:** _____

City State Zip: _____

Are you a US citizen? If no, do you have authorization to work in the US?

Your interest: Please tell us why you want to work at the 2024 Summer Day Camp Program:

Education:

Name of school attended	Location	Dates attended	Degree received

Employment/volunteer experience:

Name of employer/volunteer supervisor	Location	Dates employed	Employer phone

References:

Name of reference	Relationship to you	Address	Reference phone

Letters of recommendation: Please instruct your references to send a brief letter evaluating your skills, experience, and suitability for a camp staff position to ydic@bethelpdx.org by March 31, 2024.

Acknowledgment & authorization: I certify that all my answers are true and complete to the best of my knowledge. I understand that employers, volunteer supervisors, and references will be contacted and that a criminal background check will be conducted before employment.

Signature: _____ Date: _____