

Annual Congregational Meeting

January 28, 2024

Bethel Lutheran Church | Annual Congregational Meeting | January 28, 2024

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MEETING AGENDA

Opening Devotions and Blessing of the Meal Pastor Lea	on LaCross
Table Talks During Potluck Meal Pastor Led	on LaCross
Call to Order and Quorum Check	Ryan Olson
Logistics Related to Zoom and Voting	Ryan Olson
OLD BUSINESS	
Approval of Minutes Minutes of the Annual Congregational Meeting of January 29, 2023	
Pastor's Report	on LaCross Ryan Olson n Burghard ana Bishop n Anderson Joann Noll Joann Noll s Van Dyke ana Bishop ana Bishop
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NEW BUSINESS	
Approval of the 2024 Proposed Budget	
Election of Church Council Members	
So many thanks!	Ryan Olson
Door Prizes Awarded Pastor Led	on LaCross

Closing Prayer...... Pastor Leon LaCross

Letter from the Bishop of the Oregon Synod ELCA

October 27, 2023

Dear Beloved of the Oregon Synod,



Blessings as you gather in the name of the Incarnate One! My prayers are with you as you seek to continue to walk the Way of Jesus in these compelling and complex times. As you prepare for all the discernment and decisions ahead in your 2024 congregational meeting, God bless you and hold you. With courage and delight, may we be for others the Body of Christ and living reminders that we are never alone, but live always awash in God's grace.

Our upcoming Synod Assembly is scheduled for Saturday, June 1, 2024 online. Please mark the date in your calendar. As in years past, there are a couple of things to consider as you prepare for Synod Assembly 2024:

- 1) voting members. Your elected voting members must be people comfortable with (or willing to learn how to join) an online meeting (and the access to resources to so),
- 2) additional voting members. Since the financial impact on congregations will be much less than an in-person assembly, this is a perfect year, if you've not yet done so, to begin the habit of electing additional voting members (up to 2 people who identify LGBTQIA+, up to 2 people for whom English is not their first language AND, up to 2 Youth/Young Adult voting members).

What a time to abide in God's sacred friendship/"koinonia"! Our theme verse for the year captures a moment of Jesus speaking with his closest disciples, from John 15:15: I no longer call you servants... but I have called you friends, for everything that I learned from my Abba God I have shared with you.

With your continuing prayers, financial support and deepening relationships, as a synod we are a shimmering fabric of relationship, capable of befriending one another, our planet, ourselves, our history, our theological tradition and our diverse neighbors with kindness and grace. In so doing, we are capable of becoming more than we dare dream or imagine, transformed by the renewing of our lives and minds.

I look forward to sharing in this work with you throughout this new year. Let us dare to love one another and walk the Way of Christ's courageous love together, as ongoing and sacred encounter.

Yours in hope,

Bishop Laurie

Lauri L Caesar

Minutes of the Annual Congregational Meeting of January 29, 2023

1. What went well at Bethel in 2022?

- Calling Pastor Leon LaCross
- Confirmation starting again
- Pastor Leon's ordination and installation and a great party afterwards
- Jazz concerts
- Hiring Kerry Czuba as parish administrator
- Hiring Shlomo Farber as musician and Jenny Peterson as backup musician
- Purchasing the piano
- Council leadership
- Angel Project
- Block Party
- St Francis blessing of the animals
- Receiving gift from St John Lutheran

2. What changes can Bethel make in 2023 to become a stronger community?

- Use the parking lot for outreach and celebrations
- More BBQs
- Pay off parsonage loan [that happened today—see below!]
- Advertise more for a stronger external voic
- Fundraising via food events and donate toward outreach
- Internal fundraisers
- More usage of our building as in play, tax assistance, jazz concerts, recitals for students of musicians Shlomo Farber and Jamie Vandenberg
- Internal communications, possible extra or revamped Blasts
- Make Blast less predictable and shorter
- Find a way to make Blast font larger on phone displays
- Pay for Kerry Czuba to take trainings in Word Press and Mail Chimp—professional development for our support staff

3. What does outreach to neighbors look like for you in 2023?

- Reach out to BOTH our internal neighbors and the external ones
- Make space available for use by members and FOBsl
 - Yoga classes
 - Wine and cheese tastings
 - Pub theology groups
 - Book groups
 - Parking lot events
- Support our shelter partners
- Fix basketball court
- Repave parking lot
- Rejuvenate garden spaces along parking lot fence

- Commit to worship attendance & meeting participation
- Increase donations as we are ale
- Address issues regarding van usage, storage, repair
- Work out a method to give rides to older members

Logistics Related to Zoom and Voting.No Zoom attendance observed so Zoom meeting was closed.

Ryan Olson

OLD BUSINESS

Minutes of the Annual Congregational Meeting February 6, 2022 Minutes of the Special Meeting November 13, 2022: Piano Purchase Approval of Minutes

Robin Moody moved to accept the slate of minutes from the meetings of Feb. 6 2022 and Nov. 13 2022. Jackie seconded. Motion approved by voice vote.

Reports

Each report was briefly reviewed. Attendees gave a round of applause in thanks for the reports, timely submission of the reports, and the love and dedication they represent. A few additional points made during the presentations are included below.

- Continuing remote worship and Zoom participation—important to keep this so that homebound members and friends and those scattered far and wide can continue to share worship and to participate in meetings.
- Let's discuss Bethel choir!
- Jazz concerts will continue as long as we stay in the black.

- Sewer continues to be problematic (Scott Burris).
- Power Plumbing did great work in clearing drains into the sewer and installing a grease trap.
- Superior Quality contractor installed tiles around new drain and trap connections.
- Thanks to Nash for amazing tile cleanup for the entire basement.
- Thanks to Nash for continued presence and care and supervision of our building and property.

Drop-In CenterRonda Bard & Karen Anderson

- The Board plans to run a Summer 2023 Day Camp program. Hooray!
- The Director position is advertised on Craigslist and on Handshake and other Student Job Boards at colleges and universities across metro Portland.

- We have one applicant that seems to be a great match. The Board's interview team of PJ Bentley, Karen Anderson, and Pastor Leon will conduct an interview and check references as soon as possible. The position closes February 15 2023.
- Everyone: please refer likely candidates to the Bethel Drop-In web page and to Board members Karen Anderson, Ronda Bard, PJ Bentley, Annika Johnson, and Pastor Leon LaCross.

Angel Project......Joann Noll

- Project largely funded by bottle redemption sacks—continue to fill the blue bags.
- Many thanks to Archangel Joann Noll for leading this effort, supervising shopping and deliveries, coordinating families and volunteers, and writing sweet thank-you notes.

- The Bees liked preparing meals for the Arbor Lodge Shelter, which is closed for renovation.
- The Bees love prepping, serving, and sharing food for Renaissance Commons and helping create their Community Dinners.
- Possible donation of Bethel kitchen space for cooking Community Dinners is under consideration by Council and the Bees. Karen Anderson met with Mark Seger and received a positive response from Mark.
- Scott Burris: how much and how often will they use our kitchen? Our stove not made for commercial use.
- Jim Van Dyke and Mike Fletcher addressed kitchen clean-up and deep cleaning efforts needed for the Bethel Players meals, possible use by Community Dinners, use for special events.
- Pastor Leon: He and Kerry have been working on building use agreements. These can include expectations for kitchen, bathroom, etc.

Bethel Players Karen Anderson

- Karen Anderson: Tickets go on sale 1 February.
- Working on moving information on performances to the front page of Bethel website.
- Tana: Recall many opportunities for children and confirmands to assist with the play meals and events.
- Ronda: We will have both SignUp Genius list AND a paper list for recruiting volunteers.

Plans for a White Elepiphany Party in process.

Seder plans to be discussed by Council. Once any plans finalized, Ronda will recruit participants and helpers via SignUp Genius AND paper lists.

Major Gift from St John Lutheran Church

Still to be discerned: how to use and apply the gift of \$50,000 from St John Lutheran. Discernment and committee planning underway. Your ideas and participation are welcomed. Please contact Pastor LaCross.

Financial Reports for 2023 Karen Andersen

- Karen: bookkeeping has switched to QuickBooks—not a painless process!
- Karen reviewed all designated funds dating back to 2018 when she began the treasurer's work
 in January 2022 and found that a) cleaning up those funds and b) receiving generous gifts from
 dedicated donors helped balance the 2022 budget.
- We ended 2022 in the black! Many thanks to all of us!
- Regarding the needed repairs for the van: the Tangvald Fund might cover those.

- Designated General Budget funds allows for monthly set asides to cover sporadic and large expenses (such as \$6K property tax in November).
- Designated Non-Budget funds are the special expenses and fun projects and fundraising.
- Note Parsonage Remodel fund has balance of \$19,458 and the Flood Damage Expenses fund has \$26,866. These funds are the one proposed by Council to pay off the parsonage loan.

NEW BUSINESS

Council Resolution on Retiring the Parsonage Debt

Approximately \$48,000 remains owed on the Parsonage Remodel Loan. Paying off this loan would reduce our 2023 expenses by about \$16,000 per annum by limiting the mortgage payment, the unrelated business income taxes, and the tax return preparation fee.

Therefore, Council resolves to pay off the Mission Investment Parsonage Remodel Loan using Bethel funds from the following sources:

•	\$26,866.01	Zero out the Flood Repair Fund (representing amount received for loss of
		building use
•	\$17,450.00	Take this amount from the Parsonage Remodel Reserves Fund, leaving about
		\$2000 for contingencies.
•	\$4000	Borrow approximately tis amount from Bethel reserves in the short term and
		repay this amount by individual donations.

DECISION: After discussion the resolution passed unanimously by show of hands. Karen Anderson: Check will be written at 9:00 AM tomorrow morning!

Approval of the 2024 Proposed Budget

DECISION: After discussion, PJ Bentley moved and Kim Bucholz seconded a motion to adopt the proposed budget. Passed unanimously by voice vote.

Election of Church Council Members

- Four openings on Council: second terms for Joann Noll and Marjorie Strieff are ending; Emily Noll and Stephanie Burdick decline to continue Council membership.
- The Constitution requires a minimum of eight members. We can elect up to four new members and re-elect those whose first term is ending this month: Ryan Burghard and Ryan Olson.
- Self-nominations from the floor: Miles Bard & Don Worthington
- DECISION: Ryan Burghard moved to elect Miles Bard and Don Worthington to new Council terms and to re-elect himself and Ryan Olson to second terms. Motion passed by unanimous voice vote.
- The 2024 Council will thus have 10 elected members and the pastor for 11 members total.

Property management suggestions from Scott Burris:

- Water damage to basement walls must be repaired.
- Concrete pad and fencing for garbage and recycling should be constructed.
- Scott proposes to collect suggestions and estimates from Superior Quality Construction.
- We will deal with this in Council as budget is already approved.

Raffle winners: Thanks to Pastor Leon LaCross for donating several crocheted items and two cans of Febreze!

Robin Moody: AfghanJackie Calder: hat

• Don Worthington: hat

• Stephanie Burdick: market bag

Dorian Bentley: FebrezeLily Burdick: Febreze

So many thanks!	Ryan Olson
Closing Prayer	Pastor Leon LaCross
Adjournment	Ryan Olson

Minutes recorded by Ronda Bard as acting secretary

Pastor's Report

Dear Friends in Christ at Bethel Lutheran Church,

In the 9th chapter of Paul's first letter to the Corinthians, he shares with us, "I have become all things to all people, that I might by all means save some. I do it all for the sake of the gospel, so that I might become a partner in it." What this brings up for Bethel this past year is casting a wide net for all people and meeting their various needs. This is done with the recognition that we're partnering with Christ in this work. After reflecting on this past year in ministry at Bethel Lutheran Church, I feel like we've done this in a lot of ways. We've done a lot! I'd like to lift up some of the highlights of our year:

- Not one, but TWO Bethel Plays: *Star Trip: Wrath of Kazrool* and *The Codfather*. These plays have contributed to both the building fund and the Youth Drop-In Center. Both had compressed runs due to weather and COVID.
- Speaking of the YDIC, we restarted our summer camp program. We were able to hire for, plan, execute and evaluate the program and learn more about how we can best serve our neighbors over the summer.
- We confirmed five of our young members and shepherded them into a new phase of their life here at Bethel including a Confirmation Retreat at Seaside.
- We kept on trucking with our tried and true ministries like the Bethel Bees, Angel Project, Jazz concerts, worship and our social ministries of keeping in touch.
- We tried out new and different ministries and became more intentional about restarting some older ones like the Bethel Campout, Summer Barbecues, the community garden and even a fun gaming afternoon.

On a personal note, I have continued to develop and grow as a pastor participating in various workshops and conferences:

• I continued to hone my preaching at the Byberg preaching conference where I learned more about preaching and prophecy.

- I connected with ministry colleagues from all over the USA at the Rostered Ministers
 Gathering and was happy to boast about the work we do at Bethel, as well as learn
 about resources the Church-wide office has put out, as well as a moving and lifechanging experience with our Native American Indian siblings.
- I attended some synodical meetings like Synod Assembly and Bishops Convocation to stay on top of the goings on and how we are called as Oregonians to partner with Christ.

Revisiting the intentions I set last year, most of them have come to fruition. We put on two plays, we did a cycle of the Youth Drop In Center, Church Council has diligently worked to revamp our constitution, we've worked with more outside ministry partners, and we've celebrated our accomplishments.

All I can say is wow and thank you! Obviously, this wasn't a solo effort, but rather it took countless hours of planning, prepping, and doing ministry together and with others, and most importantly with Christ. For the community here, thanks for showing up and caring, those are some of the most foundational ways to do ministry together. We have become partners in the gospel by responding to God's call for us to spread love to those around us. We've partnered in doing the work of the gospel by caring for those around us and even having some fun while doing that.

Looking to the future, in this year of ministry, I want to add to all that we have been doing. Being all things for all people is quite a lofty goal, but when we partner with Christ, we're able to do more than we dare dream. Here are some of my intentions for myself and Bethel in 2024:

- Continue to form intentional relationships with ministry partners, like MACG and perhaps engaging the synod's model of Holy Friendship with other local congregations.
- Explore intergenerational education at Bethel perhaps a Lenten discipline we can do together.
- Share my gifts of ministry with the Synod and ELCA Churchwide organization should they be requested.

As I look both back on 2023 and forward in 2024, I'm humbled to be serving such a thriving, caring and fun-loving community. I am blessed to be called as your pastor, and we are blessed to be together as partners in the gospel mission of sharing God's love with the world around us.

Yours in Christ, Pastor Leon

Statistical Report for 2023

Worship Statistics 2023	in person	children	total
Christmas Eve in person	49	11	60
Easter Sunday in person	43	15	58
Average Weekly Worship in person	15	3	18
Average Weekly Worship on Zoom	4		4

Ministerial Acts 2023	
Installation	0
Baptisms, adults	0
Baptisms, children	2
Confirmation	5
Weddings	0
Funerals, members	0
Funerals, non-members	0
Membership Adjustments 2023	
Added by transfer	0
Removed by transfer	3
Added by affirmation	0
Added by baptism	2
Removed by death	2
Moved from Inactive Status	0
Removed by inactive status	0
Net Statistical Adjustment	-3
Total Baptized Membership as of 12.31.2023	76

NOTES for Statistical Report:

- The report was compiled by Admin Assistant Kerry Czuba in consultation with Pastor Leon LaCross.
- Average weekly attendance does not include Christmas Eve participants, per ELCA directions.
- The Total Baptized Membership includes adults and children.
- In 2022, the membership rolls were updated in a collaboration between Karen Anderson and Kerry Czuba. The Total Baptized Membership reported for 12.31.2022 was 79.
- Records for all transfers, baptisms, confirmations, deaths are on file on the office computer. All baptisms, confirmations, and deaths for 2023 have been duly recorded in the parish registry.

Council President's Report

First of all, I wish to say Thank You to everyone at Bethel. The church is what the people make of it. We each have a part to do in the continuing existence and meaning of what it means to be Bethel.

This has been a year of return. The changes are an ongoing process with the new dynamics that have happened with the effects of covid, the use of Zoom for the service, masks as each person makes their own decision on using them or not and other changes that are the adaptation to the pandemic.

Thanks to everyone that has served on the Church council this last year. We have made it through another year and things seem to keep on moving forward. Special thank you to those who are leaving for their time of service and help to make the council what it was, and along with a hardy welcome to those who are going to be joining the council.

This has been a time of change for the staff with the many new people who filled the position through the church last year. First a new musician of David Tafone then a new pastor of Leon LaCross, then a new secretary in Kerry Czuba, and rounding out the year with yet another new musician with Shlomo Farber. We have been blessed with a great group of people to help move Bethel forward in the new style. Along with this, a thanks to those who helped fill in the periods of time between the people. What can I say but we are Bethel.

Drop in looks to be on a restart track with the hope to have a summer program back this year with the outreach that this program can accomplish. Thank you for making such a commitment to the neighborhood.

Let us look forward and see what the new year has in store for Bethel and as always this is everyone's church.

Let us talk, Let us take chances, Let us grow.

P.S. Thanks Leon for your service to Church, Community, and Council.

Sincerely with God's help,

Ryan Olson Bethel Council President

Report from the Worship & Music Committee

2023 was a wonderful year for Worship & Music! With Shlomo completing his first full year as our Music Director, we are so appreciative to have his talent bring depth to our worship! Shlomo's incorporation of both modern and classical music, as well as bringing guest musicians, allows us to all look forward to new sounds and inspiration throughout our services. We are also very grateful to Jamie Vandenburg and Jenny Peterson for stepping in when Shlomo was unavailable. This variety of different musicians is a wonderful touch that makes it a joy to come to worship every Sunday to listen to.

We continued online worship streaming throughout the year, which was wonderful to have those who were unable to attend service in person, family, and members from out of state, as well as allowing us to worship on snow days! For the fall of 2023 we were very excited to have our first confirmation class in over a decade, and the confirmands helped put together worship service to make it a special day. Pastor continues to lead the way in making our worship space cozy and inspirational, with constant changes and visual highlights to make a beautiful environment for worship.

In addition to our standard Sunday worship, Bethel continued it's Jazz Sundays with Northwest Tempo, bringing in folks from around the community to enjoy the music and company in our wonderful church space. We also continued to use the worship space for additional music events, such as piano recitals for those friends of Bethel that both instruct and perform their own music. We look forward to continuing this expanded use of our worship space in 2024, if you know any musicians that need a venue, please reach out!

Ryan Burghard, Chair Worship & Music Committee

Report from the Property Management Committee

This has been a year of maintenance. In years past we have had major projects that have impacted that operation of the building, but this year it has been mainly keeping the building operating and available.

The main issues that come to mind were the furnace getting new parts, sinks and drain systems being cleaned out and getting the van back up and running.

First is to give a large thank you to Tana and Scott for all they have done in general as well as the time and work on the Church van. The van had some vandalism through the time of Covid and needed a large amount of time and effort to get back to running condition. Second is a thanks to Jamie for the issues around the rainfall and water in the walls. This is a project that she has taken on and looking at doing more this next year.

In general, it is expected that problems will arise as the building is more heavily used. The building committee will try to stay on top of issues as needed.

A big thank you to Nash, for being at the building and being the eyes and ears on the place for the last few years and helping to keep the committee informed on issues as they have happened.

Ryan Olson, Chair Property Management Committee

Report from the Youth Drop-In Center

Program Overview: After a three-year gap during the pandemic, the Bethel Neighborhood Youth Drop-In Center welcomed elementary school students in North/Northeast Portland to the 2023 Summer Day Camp Program—our 27th season! The Center is a partnership among Bethel Lutheran Congregation and neighborhood families, offering a safe space for children to learn, play, make friends and have adventures in the community. While housed at Bethel, the program is secular, offers no religious instruction, and welcomes children of all backgrounds.

The Big Picture: The Center seeks applicants for Director and Staff positions for the 2024 Summer Program. The Director's position is posted on Craigslist and on student job boards across metro Portland. The application form and job description are linked to the Drop-In page of the Bethel website https://bethelpdx.org/summer-program/. Of course, we need your help—both in finding great matches for the Director and Staff positions and in creating strong connections with neighboring families and households. The Board is pleased that strong leaders among the 2023 staffing are applying for positions open for 2024.

Board Membership: The Board of Directors welcomes FOB Kristi Mowe to Board membership and celebrates Annika Johnson's new role as President. Additional members include Karen Anderson, Ronda Bard, PJ Bentley, and Pastor Leon LaCross. Are you interested in exploring roles and opportunities for Board membership? Hooray! Contact any member for conversation and our meeting schedule.

The 2024 Program: Our goal for the upcoming Summer Day Camp Program enrollment of 20 to 30 students. We anticipate a minimum camp fee income of \$3000 to \$4500, assuming payment of the lowest fee tier of \$25 per week. The Center has recently received a grant of \$4000 from the Youth Guidance Association (YGA) in support of the Summer 2024 Program.

YGA continues to be a generous benefactor of the Drop-In Center, as have intrepid individual donors and the Bethel Players. Blue Envelope donations for the Center collected at the 2023 performances of *The Wrath of Kazrool* and *The Codfather* were about \$17,000! Thank you, Bethel Players and Bethel Players fans!

What's Next? Help us get the word out to qualified staff candidates and to neighborhood families. Refer them to the website and encourage them to contact us at ydic@bethelpdx.org. Find a downloadable flyer with QR code posted on the website and paper copies at the back of the sanctuary.

Ronda Bard, 2023 President Bethel Youth Drop-In Center Board

Ministry Report: Angel Project

Angel Project this year touched the lives of more than 150 people in our community. Terrance Moses' project, "Friends of Ours", distributed the 120 bags we filled that included warm hats, gloves, and socks as well as hygiene products. We also helped 9 families and 3 senior citizens with gifts, household supplies and holiday food. Three of those were referred from Renaissance Commons, two from Friends of Ours, and some were connected through YDIC. One mom responded "Thank you so much! I appreciate you all! This is huge to our family during this time...and as an overwhelmed mother feeling like I'm failing, you brought some peace to my day." Your donations, your sharing of recycled cans and bottles, your prayers and support make this possible. And we had a fantastic wrapping party!

You can drop off full bags of recyclables at Church.

Joann Noll Archangel for the Bethel Angel Project

Ministry Report: Bethel Bees

The Bethel Bees have been providing meals at Renaissance Commons apartment building in Kenton for more than a year. The purpose of these community dinners is to provided a nutritious meal and to help residents connect with each other. Residents sometimes bring a dessert or other offering to share. We pick up much of the food from Urban Gleaners who can usually provide protein, bread, desserts, fresh salad and vegetables. We serve the 4th Thursday of the month and usually meet to cook around 1p.m., deliver and serve the food, and are finished by 7 p.m. We have about five active cooks and servers and would like to have

more! Another opportunity would be to prepare and serve a meal at Kenton Women's Village. Let us know if you would be interested in starting this effort.

JoAnn Noll Bethel Bee Liaison to Renaissance Commons

Ministry Report: Bethel Players

Forty years! Can you believe it? We've got the T-shirt to prove it (Thank you Kerry)! Not one, but two weekends cancelled in 2023? Can you believe that? Even after 40 years it was a year of firsts. Since COVID played havoc with our schedule, what would have been our 2022 production slipped into 2023.

Star Trip: the Wrath of Kazrool a new play by first time authors Lisa Siems, Dorian and PJ Bentley got snowed out in February. For the very first time ever we had to cancel a weekend of performances. We added a second dessert performance the next weekend and most folks were able to reschedule. Karen swore that she would never do that again. The play was a triumph. It was so much fun that the Players decided that they would catch up and have a second production in our usual October/November time slot. Another new play! Another—well, not quite new, but his first solo effort—author, Andrew Van Dyke. The Codfather.

Never say never. It wasn't snow this time, but a new COVID variant that, despite the vaccine, managed to catch up with most of the cast and a good number of the backstage and kitchen crew. Almost everyone recovered in time for the second weekend (add another performance). The cooks opted for Domino's pizza and once again, most of the audience was able to reschedule. Another triumph! Everybody was too tired to manage a cast party then, so it was scheduled for Jan. 12 (or was that 13? Or 14?). And somehow, fittingly, the party got snowed out.

Ticket revenue after expenses amounted to almost \$10K this year. These funds have generally been spent on keeping the Bethel building standing. Lift/Elevator? Dishwasher? Floors? Roof? Windows? Furnace? Paint? Thank the Bethel Players! And this year's separate "Blue Envelope" fundraising for Drop In Programs topped \$17K! Amazing.

Thank you to our generous, faithful and flexible audiences! And our heartfelt thanks to everyone who acted, worked backstage, prepared set and props, staffed the box office, cooked (or delivered pizza), served and cleaned up. A hearty thank you to Nash who kept the space clean and shining. Special, special thanks to Mary Rix who sponsored the fabulous desserts

from Helen Bernhard for both productions. And thanks to Frank Capobianco who kept the cannoli coming. And for all the support from everyone, thank you thank you thank you.

Karen Anderson
Producer 2023 Productions

The Bethel Players took on a monumental task during the 2023 season. First there was the production of *Wrath of Kazrool* which was to premiere the last weekend of February and the first weekend of March. If you recall, the first weekend was snowed out, so the Players did five performances in a row in March. Then the creative juices were overflowing to do something else in the fall. *The Codfather* came to visit the church basement for what was planned to be the first and second weekends of November. But a good portion of the Players developed 'Covid Interruptus', which again canceled the first weekend and filled the second weekend with five shows. But with the schedule changes due to weather and / or health, the Players knew the show must go on and continued the tradition celebrating its fortieth year!

James Van Dyke
Co-Director 2023 Productions

Ministry Report: Fun Committee

The Fun Committee kept us hopping with many fun events! There was a first and not necessarily annual White Elipiphany Party in February, a Game Day in March, September fun with a Block Party in the parking lot and Camping at Milo McIver Park, & a Tree Decorating Party in the sanctuary in December!!!

Tana Bishop, Chair The Fun Committee







Ministry Report: Bethel Players in Training

Bethel Players in Training did not perform this past year!

Tana Bishop Director, Playwright, Head Wrangler for the BPITS.

MACG Report

The <u>Metropolitan Alliance for Common Good</u> (MACG) is an alliance of faith, labor, health education. and community non-profit institutions dedicated to building a strong base of civic leaders—everyday people empowered to act for the common good. MACG organizes at three levels:

- Training and developing effective civic leaders with the skills and confidence to advocate on behalf of issues important to their institutions.
- Building strong member institutions that apply the tools and practices of relational community organizing within their own internal structure and culture.
- Organizing these relational institutions to work for the common good through collective public action.

One of the MACG faith institutions is Bethel Lutheran! As a dues-paying member, we can send our leaders to free training institutes and regional workshops that empower us to organize for justice and social change within a broad alliance of everyday folks building relational power across religion, race, class, and neighborhood lines.

In January 2023, MACG hosted a regional online training, *Wrestling with the Truth of Colonization*, attended by over 100 leaders. The capacity to host this training, designed and led by staff of the Northwest Region of the Industrial Areas Foundation (IAF), was the result of a year of dedicated relationship building with two local Indigenous communities, Native American Youth and Family Center (NAYA), and Eloheh Center for Indigenous Justice. In the past year, MACG leaders joined NAYA leaders in their community garden, at their 2023 Legislative Action Day, and at the powwow celebrating their new land in NE Portland. Our leaders also visited the Eloheh Farm on workdays to share in the physical labor and celebration of running a farm and building a training center.

In November, 50 MACG leaders gathered for a Delegate Assembly that included three leaders sharing their stories on the positive impact of participating in the *Wrestling* process. Based on strong interest among our member base, MACG plans to host a second *Wrestling* training in spring 2024. We want to send a cohort of Bethel leaders! Contact Pastor Leon LaCross, Ronda Bard, or Kerry Czuba if you are interested. Preliminary dates include evening online meetings on April 4, 9, 11, 16, and 18 with additional collaborative meetings with the NAYA and Eloheh communities, still to be scheduled in late April and early May 2024.

2023 Financial Reports:

General Budget:

Bethel Lutheran Church

General Budget

	Budgeted 2023	Actual 2023	Proposed 2024
Income			
4001 Envelope and Loose	\$80,000.00	\$86,054.14	\$92,000.00
4005 Building Use	\$1,000.00	\$920.00	\$1,000.00
4020 Interest	\$400.00	\$2,405.68	\$2,400.00
4025 Opening Balance	\$3,502.00	\$3,501.89	\$669.87
4030 Parsonage Rental Income	\$25,000.00	\$25,353.81	\$25,000.00
4035 Transfers From Designated	\$2,500.00	\$11.79	
4040 Transfers From Grants		\$2,499.96	
4050 YDIC	\$2,400.00	\$2,900.00	\$2,900.00
Total Revenue	\$114,802.00	\$123,647.27	\$123,969.87
Deficit (cover from Reserves if needed)			\$7,355.03
Expenditures			
5100 Social Concerns			
5101 ELCA-Synod	\$2,500.00	\$2,500.00	\$2,500.00
5102 MACG	\$1,000.00	\$1,000.00	\$1,000.00
Total 5100 Social Concerns	\$3,500.00	\$3,500.00	\$3,500.00
5200 Worship & Music			
5201 Bulletins	\$50.00		\$0.00
5202 Altar Supplies	\$100.00	\$256.68	\$200.00
5203 Pulpit Supply	\$350.00	\$283.73	\$470.00
5204 Music	\$750.00	\$735.40	\$550.00
Total 5200 Worship & Music	\$1,250.00	\$1,275.81	\$1,220.00
5400 Evangelism			
5403 Hospitality	\$350.00	\$399.66	\$450.00
Total 5400 Evangelism	\$350.00	\$399.66	\$450.00
5500 Christian Education			
5501 Sunday School	\$100.00		\$0.00
5504 VBS	\$300.00		\$0.00
Total 5500 Christian Education	\$400.00	\$0.00	\$0.00

5600 Youth			
5601 Youth Expense	\$150.00		\$150.00
Total 5600 Youth	\$150.00	\$0.00	\$150.00
5700 Property & Management			
5701 Church Maintenance	\$1,000.00	\$945.00	\$1,000.00
5702 Organ-Piano	\$750.00	\$906.25	\$250.00
5703 Custodian Supplies	\$500.00	\$195.86	\$300.00
5704 Church Utilities			
5704.1 Water	\$3,600.00	\$4,137.51	\$4,300.00
5704.2 Gas	\$2,700.00	\$3,796.12	\$3,900.00
5704.3 Electric	\$2,500.00	\$3,704.17	\$4,200.00
5704.4 Phone	\$1,750.00	\$1,918.94	\$2,000.00
5704.5 Garbage	\$1,000.00	\$1,093.75	\$1,150.00
Total 5704 Church Utilities	\$11,550.00	\$14,650.49	\$15,550.00
5705 Vans			
5705.1 Insurance	\$350.00	\$350.04	\$350.00
5705.2 Maintenance	\$100.00		\$100.00
5705.3 Gas	\$100.00		\$100.00
5705.4 Licensing/DEQ			\$200.00
Total 5705 Vans	\$550.00	\$350.04	\$750.00
5706 Capital Projects	\$1,200.00	\$1,200.00	\$1,200.00
5707 Elevator	\$500.00	\$499.92	\$500.00
5709 Parsonage MIF Loan	\$1,123.00	\$2,246.00	\$0.00
Total 5700 Property & Management	\$17,173.00	\$20,993.56	\$19,550.00
5800 Administration			
5801 Office Supplies	\$800.00	\$1,126.66	\$1,200.00
5802 Office Equipment	\$2,100.00	\$2,100.00	\$2,100.00
5803 Postage	\$150.00		\$150.00
5804 Conventions	\$1,400.00	\$400.00	\$400.00
5805 Corporation Tax	\$50.00	\$50.00	\$50.00
5806 Property Tax	\$6,800.00	\$6,822.54	\$7,000.00
5807 Insurance	\$11,000.00	\$12,034.00	\$13,250.00
5810 Bank Charges	\$550.00	\$399.50	\$450.00
5811 Computer & Virtual Worship	4	\$61.96	4
5811.1 Antivirus	\$105.00	\$109.99	\$110.00
5811.2 Hosting	\$180.00	\$209.88	\$210.00
5811.3 Domain Registration	\$35.00	\$16.17	\$20.00
5811.6 Software	\$750.00	\$764.43	\$775.00
5811.7 Equipment	\$150.00	\$240.00	\$200.00
Total 5811 Computer & Virtual Worship	\$1,220.00	\$1,340.47	\$1,315.00
5812 Staff Meetings	\$500.00	\$400.00	\$400.00
5814 Unrelated Business Income Tax	\$1,300.00	\$890.00	\$1,200.00
Total 5800 Administration	\$25,870.00	\$25,563.17	\$27,515.00

5900 Personnel 5901 Pastor \$8,145.00 \$8,144.64 \$7,664.04 5901.1 Salary \$350.00 \$90.00 \$700.00 5901.2 Continuing Ed \$5,500.00 \$5,413.22 \$11,067.00 5901.3 Pension/Medical \$21,691.00 \$21,690.96 \$22,194.96 5901.4 Housing \$750.00 \$615.64 \$750.00 5901.5 Professional Expense \$1,000.00 \$1,000.00 \$1,056.99 5901.6 Auto Expense \$0.00 \$0.00 \$250.00 5901.7 Medical FSA \$37,686.00 \$37,011.45 \$43,376.00 Total 5901 Pastor \$17,475.00 \$17,700.25 \$18,304.00 5902 Secretary \$1,000.00 \$1,000.00 \$1,200.00 5903 Custodian \$11,000.00 \$11,437.50 \$11,760.00 **5904 Music Director** \$2,178.34 \$2,000.66 \$2,299.90 5906 FICA-Medicare \$300.00 \$315.43 \$350.00 5907 Workers Comp \$400.00 \$399.96 \$450.00 5908 Unemployment \$600.00 \$600.00 \$600.00 5910 Sabbatical \$500.00 \$717.99 \$600.00 5911 First Call Theological Education 71,139.34 71,183.24 78,939.90 Total 5900 Personnel 119,832.34 122,915.44 131,324.90 **Total Expenditures**

Tuesday, Jan 09, 2024 02:12:30 PM GMT-8 - Cash Basis

Designated General Budget 2023:

	Starting Balance	Income	Expenditure	Ending Balance	
Carryover from 2022	\$3,501.89		\$3,501.89	\$0.00	
ELCA	\$0.00	\$2,500.00	\$2,500.00	\$0.00	1
MACG	\$0.00	\$1,000.00	\$1,000.00	\$0.00	
Music	\$1,791.91	\$1,860.00	\$1,981.67	\$1,670.24	2
Van Insurance	\$0.00	\$613.68	\$578.00	\$35.68	
Capital Projects	\$1,356.67	\$2,717.98	\$1,400.43	\$2,674.22	
Elevator	\$1,821.93	\$499.92	\$1,065.12	\$1,256.73	3
Copier	-\$2,411.92	\$2,100.00	\$1,675.80	-\$1,987.72	4
Property Tax	\$0.00	\$6,799.92	\$6,799.92	\$0.00	
Insurance	\$0.00	\$10,999.92	\$10,999.92	\$0.00	
Childcare	\$612.29	\$0.00	\$0.00	\$612.29	
Computers	\$97.00	\$0.00	\$0.00	\$97.00	
Pastor Medical FSA	\$0.00	\$249.96	\$249.96	\$0.00	
Pastor Continuing Ed	\$195.00	\$349.92	\$544.92	\$0.00	
Pastor Professional Expense	\$0.00	\$750.00	\$750.00	\$0.00	
Pastor Auto Expense	\$0.00	\$999.96	\$999.96	\$0.00	
Worker's Comp	\$1,048.99	\$300.00	\$12.14	\$1,336.85	
Unemployment	\$47.22	\$399.96	\$447.18	\$0.00	
Sabbatical	\$6,782.19	\$600.00	\$0.00	\$7,382.19	
Total for Designated Budget				\$13,077.48	

Notes:

^{1: 2023} from St Johns Fund tithe

^{2:} Special music, Jazz concerts

^{3:} Permit, state inspection, annual maintenance/repairs

^{4:} Negative balance because this is a loan from ourselves that we are paying back via monthly setaside

Designated Non-Budget 2023:

	Starting Balance	Income	Expenditure	Ending Balance	
	\$2,823.62	\$0.00	\$218.00	\$2.605.62	1
Breakfast	. ,	•	•	\$2,605.62	
Parsonage	\$19,457.75	\$5,589.49	\$21,572.70	\$3,474.54	2
Handicapped Access	\$136.58	\$0.00	\$0.00	\$136.58	
Youth Drop In	\$10,914.69	\$2,405.65	\$3,069.60	\$10,250.74	
Summer Drop In	\$21,951.50	\$41,719.59	\$34,864.96	\$28,806.13	
Special Events	\$496.44	\$2,014.00	\$921.66	\$1,588.78	2
Bethel Players	\$8,435.54	\$15,999.73	\$5,748.33	\$18,686.94	
Bethel Players Table Money	\$21,035.84	\$17,384.40	\$32,453.18	\$5,967.06	
Block Party	\$0.00	\$645.96	\$529.01	\$116.95	
Social Concern	\$1,117.67	\$100.00	\$0.00	\$1,217.67	2
Reserves	\$46,828.71	\$0.00	\$3,500.00	\$43,328.71	5
Angel Project	-\$493.04	\$1,231.41	\$800.00	-\$61.63	
Kitchen	\$0.00	\$0.00	\$0.00	\$0.00	
Custodian Special	\$17,089.04	\$1,000.00	\$2,210.78	\$15,878.26	
Flood Damage Repair	\$26,866.01	\$0.00	\$26,866.01	\$0.00	6
Total for Designated Budget				\$131,996.35	

Notes:

^{1:} Replace microwave oven

^{2: \$17}K toward loan payoff

^{3:} Easter lilies, poinsettias, T-shirts (one more T-shirt payment due in Jan. which will reduce total to about \$1K)

^{4:} Held in Pastor's discretionary checking account

Grants and Memorials 2023:

	Beginning Balance	Income	Expense	Ending Balance	
Synod	\$1,216.38	\$0.00	\$0.00	\$1,216.38	
Food Ministry	\$4,771.43	\$0.00	\$826.00	\$3,945.43	1
Bethel Players in Training	\$1,875.00	\$0.00	\$1,800.16	\$74.84	2
St. Johns Gift	\$0.00	\$50,000.00	\$4,999.96	\$45,000.04	3
TOTAL				\$50,236.69	

Memorials 2023	Beginning Balance	Income	Expense	Ending Balance	
June Hassebroek	\$1,100.00	\$0.00	\$0.00	\$1,100.00	
Carolyn Beck	\$777.47	\$0.00	\$0.00	\$777.47	
LaVerne Atkins	\$0.00	\$100.00	\$0.00	\$100.00	
Undesignated	\$2,648.44	\$336.00	\$0.00	\$2,984.44	
Tangvald	\$43,155.15	\$730.00	\$2,977.09	\$40,908.06	4

Total \$45,869.97

Notes:

- 1 Food supplies, pest control
- 2 Confirmation retreat
- 3 Tithe: ELCA benevolence, Domestic Hunger, Queer Enough
- 4 Insurance payment income; repairs/security system expense

Endowment Fund

Endowment Funds 2023	1/1/2023	12/31/2023	Gain/Loss	Last Stat Da	te
DWS Scudder Short Term	#5 450 40	ФГ 777 ОА	#204.04	40/04/0000	0.000/
Bond/Duration	\$5,452.43	\$5,777.34	\$324.91	12/31/2023	6.00%
DWS Scudder Growth and Income	\$24,123.36	\$30,289.73	\$6,166.37	12/31/2023	26.00%
Vanguard Wellington	\$35,987.78	\$41,135.64	\$5,147.86	12/31/2023	14.00%
Amundi (Pioneer)	\$11,647.88	\$14,992.04	\$3,344.16	12/31/2023	29.00%
Columbia Intermediate Bond Fund	\$8,432.91	\$9,098.30	\$665.39	12/31/2023	8.00%
Columbia Midcap Growth	\$22,837.57	\$28,604.51	\$5,766.94	12/31/2023	25.00%
Columbia Balanced Fund	\$21,350.92	\$25,938.93	\$4,588.01	12/31/2023	21.00%
Totals	\$129,832.85	\$155,836.49	\$26,003.64	12/31/2023	20.00%

Financial Audit Report

24 January 2024

We looked at the checking accounts. Mission Investment Funds, Endowment funds and found all records presented and accounted for.

Cari Catlow

Mya M Olson Ryan Olson

2024 Proposed Budget: See right hand column on pp. 18-21

2024 General Budget Notes

Revenue:

Line 4040: \$2499 transfer from Grant was part of the tithe from the St. John gift, covering 2023 ELCA benevolence. The balance of the \$5000 tithe went to Domestic Hunger and Queer Enough.

Expenditures:

5200 Worship & Music

Line 5202: 2023 expenditures were for gluten free wafers/wine, décor. Since décor is reusable just the gluten free supplies in 2024?

Line 5203: To cover 4 Sundays. 2 lay, 2 supply + travel cost. Supply = \$175 per Sunday.

Line 5204: Music. In 2023 we paid for a license we thought we needed, but actually didn't. Only renew the one that allows Zoom broadcast, and the Augsburg one that covers printing in the bulletin, and a small allowance for new sheet music.

5400 Evangelism

Line 5403: Hospitality. Mostly coffee and kitchen supplies; gas for van outing

5700 Property & Mgmt:

Line 5702: Organ/Piano. Did major maintenance, repairs on the organ so should be OK for 2024.

Budget for one piano tuning (Jamie usually covers a second one before her recital)

Line 5704: Utilities. PGE will have 14.4% increases for business. Others aren't clear.

Lines 5706, 5707: these are setasides. We did have to pay for an elevator inspection and maintenance, but that payment came out of designated funds.

5800 Administration

Line 5801: not sure why this came in high. Sunday & Seasons, paper, miscellaneous.

Line 5802: this is a setaside. Pays for the copier. We "borrowed" from ourselves to buy the copier. The designated fund pays for the service contract. Any excess goes to paying down what we "owe" ourselves (why the designated fund is in the hole). Should probably increase to pay the "loan" down. Line 5803: not sure where postage got paid for...probably on the credit card under office supplies? 5811 Computer & Virtual Worship

Line 5811.6: Software includes Zoom, Microsoft Office Suite, Adobe PDF driver, Quicken/QuickBooks.

Line 5811.7: Had to replace a disk and pay for some tech assistance. Don't anticipate any major replacements this year.

Line 5814: UBI tax. The MIF loan is paid off as of 1/31/2023. We still have to pay for one more tax return and any taxes due for the January income.

5900 Personnel

Line 5902: Raise to \$22 from \$21. 16 hours per week.

Line 5903: to the Custodian special fund.

Line 5904: Raise to \$26 from \$25. 8 hours per Sunday for 42 Sundays. 2 hours planning time for the 12 Sundays away. \$200 each for 12 subbed Sundays

Designated Funds – What are they?

Designated GB are categories related to a General Budget expense line. They may or may not persist from year to year.

- They may be a "set aside account" where we know that the bills for this category arrive irregularly and often in a large amount. For example, the property insurance bill arrives in November and this year cost over \$10,000. To even out expenses over the year we transfer 1/12 of what we've budgeted from the General Budget into this "set aside account" each month. That way there isn't a giant leap in expenses in November and we have a truer picture of what it costs to run the church month to month. These funds generally start and end at zero.
- They may be a "savings account" like Capital Projects or Elevator. These let us save up for
 expenses that we know will happen but not necessarily when. For example, we'll draw on the
 Capital Projects fund to pay for the new water heater that we'll need. Again, this avoids wide
 month to month variations in General Budget expenditures.
- They may reflect designated giving by individuals. For example, someone may wish to fund a particular church maintenance expense or designate a gift for special music. These gifts can cover general budget expenses that weren't specifically budgeted for.

Designated Non-Budget. These do persist year to year.

 These are special projects that we don't budget for. For example, Bethel Players income and expenses, Youth Drop In, Special Events (like buying Easter lilies, etc), Parsonage Remodel, Flood damage.

Memorials

Gifts received in honor or memory of someone. These funds persist from year to year. As a rule
of thumb, we honor the wishes of the family when spending these funds—for example, Joyce
Hansen and AB Ludviksen funds were used to purchase the new piano. If funds have been on
the books for more than a year and the family hasn't indicated their wishes funds can (but don't
necessarily have to) be transferred to undesignated memorials.

Grants

Grants to the congregation that are often restricted to certain uses, like the food ministry. We
also occasionally receive unrestricted grants (Synod). Note the Youth Drop In grants are not
recorded here since they are made to that organization, not the congregation.

Church Council Membership Elections

Council Roster for 2023:

Seat	Name	First term	Second term
Α	Ryan Burghard	Feb 2020 - Jan 2022	Feb 2022 - Jan 2024
В	Ryan Olson	Feb 2020 - Jan 2022	Feb 2022 - Jan 2024
С	Linda Worthington	Feb 2021 - Jan 2023	Feb 2023 - Jan 2025
D	Lisa Siems	Feb 2021-Jan 2023	Feb 2023 - Jan 2025
E	Jackie Calder	Feb 2021-Jan 2023	Feb 2023 - Jan 2025
F	Jim VanDyke	Feb 2022 - Jan 2024	Feb 2024 - Jan 2026
G	Karen Anderson	Feb 2022-Jan 2024	Feb 2024 - Jan 2026
Н	Ronda Bard	Feb 2022-Jan 2024	Feb 2024 - Jan 2026
I	Don Worthington	Feb 2023-Jan 2025	Feb 2025-Jan 2027
J	Miles Bard	Feb 2023-Jan 2025	Feb 2025-Jan 2027

Council membership: Council members serve two-year terms and may serve up two consecutive terms. Members must be re-elected to serve a second term. Elected Council membership can be as few as eight and as high as twelve. The 2023 Council had ten elected members plus the pastor.

Members leaving Council in January 2024:

- Ryan Burghard
- Ryan Olson

Members eligible for reelection to a second term:

- Jim Van Dyke
- Karen Anderson
- Ronda Bard

Nominations from Church Council for 2024 Council membership:

- Robin Moody
- Tana Bishop
- Jim Van Dyke
- Karen Anderson
- Ronda Bard